


**LETTER OF CREDIT PRESENTATION FORM**

Principal / Exporter  <b>FORMWISE EXPORT Limited</b> 15 The Promenade Swansea West Glamorgan SA1 6EN, UNITED KINGDOM Tel: +44(0)870-3332885 Fax: +44(0)870-3332886 e-mail: stuart@formwise.co.uk	VAT Reg. No. GB 580 0160 49 000		Drawer's / exporter's reference <b>INVOICE/DESP.NOTE</b>	Advising / Confirming Bank Reference		
	Letter of Credit Number <b>LCNUM 12345678</b>	Letter of Credit Date <b>4 JAN 00</b>	L/C Expiry Date <b>28 FEB 00</b>			
	Letter of Credit Value <b>USD 1000.00</b>	Estimated date of arrival <b>8 JAN 00</b>				

Consignee Fenner Elektronik AG Data Systems Gewerbestrasse Dusseldorf 4450 Germany	Drawee (if not consignee) Fenner Elektronik AG Data Systems 8125 Zollikerberg Berlin 1, Germany
---	--

TO

To (Bank) Deutsche Commerzbank AG Freidrichstrasse 107 Frankfurt 1702 West Germany bdp 5	Dear Sirs,  We have much pleasure in enclosing the documents as specified below relating to the Letter of Credit as referred to above. We trust you will find the documents to be in order and look forward to receiving your settlement as shown below.  Please note that documents are to be sent in trust under the protection of the letter of credit and UCP500.
---	---

**WE ENCLOSE THE FOLLOWING DOCUMENTS AS REQUIRED BY ENCLOSED LETTER OF CREDIT**

Bill of exchange	Commercial Invoice	Cert'd/Cons. Invoice	Certificate of origin	Insurance Policy/Cert.	Bill of lading	Copy bill of lading	Air waybill
X	X	X	X	X	X		
Packing List	C.R.F.	Certificate of analysis	Original letter of credit	Beneficiaries certificate	health cert.	special doc. 2	special doc. 3
	X			N	111	111	111

Other documents and whereabouts of any missing original bills of lading

<p><b>LETTER OF CREDIT AVAILABILITY</b></p> <p>If the credit is available by Negotiation</p> <p><input type="checkbox"/> Please negotiate documents and effect payment less your negotiation charges.</p> <p><input type="checkbox"/> Please forward documents in trust and effect payment on receipt of funds / due date.</p> <p>If the credit is available by acceptance</p> <p><input type="checkbox"/> Please discount the draft and make immediate payment less discount charges.</p> <p><input type="checkbox"/> Please _____ the accepted draft and effect payment at maturity.</p> <p>If the credit is available by deferred payment</p> <p><input type="checkbox"/> Please forward the documents to the Issuing Bank 'in trust' to be released only upon their authority to yourselves to effect payment immediately or on the due date.</p>	<p><b>DISCREPANT DOCUMENTS</b></p> <p>We have noted the under mentioned discrepancies and request that you take the following action:</p> <p><input type="checkbox"/> Please send a telettransmission to the Issuing Bank requesting their authority to honour our presentation despite the discrepancies noted. Hold documents at our risk and disposal.</p> <p><input type="checkbox"/> Please forward the documents to the Issuing Bank 'in trust' to be released only upon their authority to yourselves to effect payment immediately or on the due date.</p> <p><input type="checkbox"/> Please contact us immediately on the number(s) below before taking any action.</p> <p>Discrepancies noted:</p>
---	---

**PAYMENT INSTRUCTIONS**

Bank Name and Address National Westminster Bank plc 9 Belle View Way Swansea, SA1 5BX	Sort Code 55-61-20	Account Number 24015253
I.B.A. Number I.B.A. Number	S.W.I.F.T. Code (if any) BA123ZY	Currency of above account number GBP
	Forward contract reference (if any) 123456789	

**SPECIAL INSTRUCTIONS**

any additional special instructions purely for the banking instructions formats.

Contact name <b>STUART LAW</b>	Contact Telephone number 0870-3332885
Signed for and on behalf of the above Exporter	Contact Facsimile number 0870-3332886